

# **St George Lawn Bowling Club**

## **Building Green and Grounds (BGG) Committee**

### **Committee's General Duties and Responsibilities** (1 of 2 Pages)

**Committee Responsibilities:** Our committee is responsible for the repairs and maintenance of the Building, Green and Grounds. As such, we are tasked to ensure that the grounds, property, tools, equipment, and appliances used by the club are kept in good working order and repaired when required.

#### **General Duties:**

**Greens:** Each year we will establish two teams to maintain the greens and grounds. Each team will appoint a leader and that person will ensure the committee chair is kept informed of the work completed each workday so our central log can be maintained. The chair must also be informed of any large-scale expense required to complete any aspect of the work. The duties of the teams will include:

- Report large-scale expenses to the chair to ensure we are properly managing the expenses of our work.
- Report the work done each day to the chair, so it can be entered into our log records.
- Removing the dew from the green daily in the early morning, to minimize the appearance of "Dollar Spots";
- Mowing the grass around the grounds.
- Mowing the Greens.
- Gathering and disposing of the grass clippings.
- Verti-cutting as scheduled.
- Aeration as required.
- Line paint as required (minimally before each tournament);
- Managing the sprinkler system timing - This includes observing if they need to be running and when. They need to be shut down if rain is coming and turned back on when needed again. Too much moisture can cause moss to grow too rapidly.
- Manually watering the centre of the green, where the sprinklers do not reach.
- Monitoring for the appearance of weeds, moss and "dollar Spots".

**Chemical Applications:** Two individuals (one per team) need to be shown the process (including personal safety practices) and what to look for to identify when to apply chemicals. We hope the daily removal of the Dew in the early hours will minimize the need for chemical treatment. The exact date of any chemical treatment must also be coordinated with the tournament coordinator or other events coordinator since it requires two days minimum (after treatment), when no one goes on the green, for their own safety.

**Equipment Operation:** Training in the use of power equipment is provided before use. General use requires that the mowers should be gassed up before each use and the blades to be thoroughly cleaned after each use to avoid crusted grass from building up and damaging the equipment.

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## **Building Green and Grounds (BGG) Committee**

### **Committee's General Duties and Responsibilities** (2 of 2 Pages)

**Equipment Repairs:** Someone is needed to look after the scheduled maintenance of the machinery we use to keep the grounds in good working order. The same person would be informed of any malfunctioning equipment so that that equipment can be examined and repaired or sent to get professionally repaired. Any contracted repairs need to be reported to the chair in advance.

**Materials & Supplies:** The supplies we use for routine maintenance such as gas, fertilizer, seed, yard waste bags, garbage bags (and other?) should be itemized and managed such that we do not run out. In many cases these can be bought locally but if a special order an email may need to be sent to the committee chair to order the replacements.

**Gardening:** We will require someone to do the spring planting and the ongoing weeding, fertilizing and maintenance of the gardens. Watering could be done by any who are manually watering the green or grounds but should always be reported to the person who is the "Gardener" when done.

**Building Accessibility Project:** We need to maintain a regular dialogue with the County to ensure we get sufficient lead-time notification ahead of the planned beginning of the renovation and parking lot renovations. This needs to be coordinated with the timing of the  
\*\*\*\*\* (Ontario Championship Tournament in August) – VERIFY THIS\*\*\*\*\*

**Project work:** In the spring and fall and perhaps at other times larger project activity will be planned by circulating an email from the Committee Chair, outlining what work is being done and what size of workforce we may need to do the work.